

## **Instructions for Writing Answers:**

- Use a pen and paper for writing your answers.
- Do not type your answers; write them down by hand.
- Use bullet points to structure your answers.
- Organize your answers in a logical and coherent manner. Write more impactful points first.
- 1. Tell us about yourself.
- (a) Hometown
- (b) School attended
- (c) College attended
- (d) Work experience
- (e) Hobby
- (f) How your friends describe you
- 2. Talk about your achievements in life and mention a few failures as well.
- 3. Your favorite subject from graduation and post-graduation. Write down the subjects and briefly explain their role in everyday life, if applicable.
- 4. Briefly describe your work experience and what you currently do.
- 5. EPFO/DRDO/GSI/MoLE's role in the country and challenges faced by the organization. Provide your suggestions on making things more effective. If you were in a leadership position (Chairman/MD/HoD/Minister), explain what you would have done.
- 6. Do you like your current job? Explain why or why not. Why do you want to leave your current job and join EPFO/DRDO/GSI/MoLE?
- 7. Describe one situation of each type in your current job:
  - Challenging situation
  - Conflict with superiors
  - Achievement
  - Demonstrated out-of-the-box thinking

For each situation, explain how you resolved it. Write your answers in bullet points.

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- 8. What do you know about EPFO/DRDO/MoLE/GSI? Explain EPFO/DRDO/MoLE/GSI 's role in nation building and the challenges it faces. Write your response in bullet points.
- 9. What is the Government of India doing for social security? What initiatives are being taken by the Ministry of Labour and Employment (MoLE)? Other ministries? What global efforts exist? Where are we falling short?
- 10. Explain the reasons for career changes and any gap years in your career. Also, address any low scores..
- 11. What do you think your role would be as a APFC/EO/AO/SAO in EPFO/DRDO/MoLE/GSI?
- 12. Why should we hire you? What value will you bring to the table?
- 13. Strengths and weaknesses. Write down two strengths and two weaknesses.
- 14. Other areas of interest apart from academics and extracurricular activities. Mention a few.
- 15. Who is your role model and why do they inspire you the most? Write your answer in bullet points.
- 16. In your opinion, what are the key qualities or skills that a leader should possess? Provide examples of how you have demonstrated these qualities in your past experiences.